



## **Rules and Regulations Blairsville Municipal Airport**

**KDZJ**

**Blairsville, GA**

*Adopted by the Blairsville City Council  
on 11/12/2024*

## **Blairsville Municipal Airport Mission Statement and Statement on Economic Non-Discrimination**

The mission of the Blairsville Municipal Airport is to provide a safe, secure, and cost-effective environment that promotes general aviation while contributing to economic growth for Blairsville, Union County, and the surrounding North Georgia area, by combining principles of safety, service, and effective management.

The Airport is available for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the Airport. Products and services shall be provided at the Airport on a fair, equal, and non-discriminatory basis to all patrons at fair, reasonable, and non-discriminatory prices. In some instances, non-discriminatory discounts or price reductions may be extended to certain purchasers and users. The Airport may establish such reasonable, and not unjustly discriminatory, conditions of use to be met by all Airport patrons as may be necessary for the safe and efficient operation of the Airport.

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## 2. Definitions.

The following definitions shall apply to these Rules and Regulations unless the context requires otherwise.

- 2.1 *Aircraft Owner* means a person or entity holding legal title to an aircraft, or any person or entity having legal possession and use of an aircraft.
- 2.2 *Airport* means the entirety of the property owned by the City of Blairsville and operated as the Blairsville Municipal Airport (KDZJ), Blairsville GA 30512.
- 2.3 *Airport Manager* means the person designated by the City Council to be in charge of the operation and maintenance of the Blairsville Municipal Airport.
- 2.4 *Airport Tenant* means an individual, partnership, corporation or other business entity, along with its agents, employees, representatives, and subtenants which occupies or controls all or part of Airport areas, buildings or other facilities by virtue of a lease with the City of Blairsville.
- 2.5 *Airside* means the runway(s), taxiways, aprons, and other areas of the Airport where aircraft operate.
- 2.6 *City or Owner* means the City of Blairsville, Georgia.
- 2.7 *City Council* means the City Council of the City of Blairsville.
- 2.8 *DZJ or KDZJ* means the Blairsville Municipal Airport
- 2.9 *FAA* means the Federal Aviation Administration.
- 2.10 *Fixed Base Operator, Fixed Base Operation or FBO* generally means an airport-based business which is authorized to provide services including the sale of aviation fuel and oil, and the tiedown, hangaring and parking of aircraft. The sole Fixed Base Operator at the Blairsville Municipal Airport is the City of Blairsville operating from the W.C. Nelson Terminal building.
- 2.11 *Mayor* means the mayor of the City of Blairsville.

### 3. General Rules & Regulations

- 3.1 *Applicability of Regulations.* These Rules and Regulations shall be applicable to, and must be followed by, all persons who use the Airport or any of its facilities in any manner.
- 3.2 *Aircraft Generally.* No person shall navigate any aircraft over, land upon, or fly the same from, or service, maintain, or repair any aircraft on the Airport, or conduct any operations on or from the Airport except in conformity with the requirements herein contained and those regulations established by the FAA.
- 3.3 *Airport Operations.* The Airport Manager may suspend or restrict any or all operations at the Airport without regard to weather conditions whenever such action is considered necessary in the interest of public safety. The Airport Manager may delay or restrict any flight or other operations at the Airport of any aircraft not in compliance with applicable Federal Aviation Regulations or these Rules and Regulations. In the event the Airport Manager believes the condition of, or at, the Airport or any part of the Airport to be unsafe for landings or take-offs, it shall be within his/her authority to issue a Notice to Airmen (NOTAM) closing the entire Airport or any part thereof. The NOTAM shall be filed with the FAA Flight Service Station.
- 3.4 *Commercial Use.* No person shall use Airport owned buildings as a base or terminal for the carrying on of commercial aviation, or the carrying of passengers, freight, or mail, or for student flying, communications, or other commercial purpose of transportation without first obtaining approval from the City.
- 3.5 *Concessions.* No person shall engage in the sale of refreshments or any other commodity, gasoline, oil, etc., or of service, or solicit funds from the public or display signs, advertisements, hand-bills, circulars, printed or written matter at the airport except with the written approval of the Airport Manager and upon payment of the rates and charges specifically agreed upon by and between the City and such person for such use.
- 3.6 *Dogs or other Animals.* Dogs or other animals brought upon the Airport premises must be restrained by a leash or confined in such a manner as to be under control at all times.
- 3.7 *Accidents.* The pilot of an aircraft involved in an accident/incident on or near the Airport shall make and submit the appropriate written report to the FAA and/or to the National Transportation Safety Board and, at the same time, submit a copy of that report to the Airport Manager. In the event that the pilot is unable to do so, the owner of the aircraft or his agent shall make such report. All accidents resulting in injuries to

- persons or damage to property (including but not limited to aircraft, motor vehicles, airport equipment or facilities, or personal property) but not requiring an FAA or NTSB report shall be reported promptly to the Airport Manager, which report shall include names, addresses and all pertinent information. Multiple reports from the persons involved are permitted.
- 3.8 *Damage to Navigation Equipment.* Any person who damages an Airport light or fixture or any other aviation navigation device shall report such damage immediately to the Airport Manager's office so the safety hazard can be remedied. The person who causes the damage shall be fully responsible for any costs required to repair or replace the damaged property.
- 3.9 *Gatherings.* All events with an attendance greater than 25 people shall require the prior written approval of the Airport Manager and required insurance must be obtained by the host of the event.
- 3.10 *Airport Tenants.* The conduct of Airport Tenants at the Airport shall be governed by the terms of their lease as supplemented by these Rules and Regulations. In the event of a conflict between the lease and these Rules and Regulations, the more restrictive regulation shall apply. No person shall do or cause to be done any construction, alteration work, or electrical wiring in or to any existing hangar or building at the Airport without first obtaining written permission from the Airport Manager.

#### 4. Motor Vehicles

- 4.1 *Courtesy Vehicles.* A courtesy vehicle is available to aircraft pilots and personnel upon request on a first come, first serve basis. The courtesy vehicle may only be driven within the three-county area consisting of Fannin (Blue Ridge), Union (Blairsville) and Towns Counties (Hiawassee). The vehicle may not be taken out of the State of Georgia. The driver/operator of the vehicle assumes all responsibility and shall pay for all damages resulting from their use of the courtesy car.
- 4.2 *Operation.* No person shall operate any motor vehicle on Airport property in a careless or negligent manner, while chemically impaired, or in disregard for the safety of others, or in excess of 15 MPH. **All aircraft have the right-of-way at all times.** All vehicles crossing the runway will come to a complete STOP, carefully look for approaching or departing aircraft, and, determining no conflicts, expeditiously cross the runway. No person may drive a vehicle along any runway unless specifically authorized to do so by the Airport Manager.
- 4.3 *Airside Parking.* No motor vehicles shall be permitted to park on runways, taxiways, aprons, or ramps without the express permission of the Airport Manager. Vehicles owned by aircraft owners or their guests and parked airside while the aircraft is away

- from the airport will not park in any location that inhibits movement of other vehicles or aircraft, or inhibits opening or closing of hangar doors. It is strongly suggested that hangar owners park their vehicles in their hangar while away in their aircraft. Any vehicles parked airside will not park in front of the FBO (main terminal), unless loading, unloading, or conducting business of 15 minutes or less.
- 4.4 *Parking Generally.* All motor vehicles must be parked in marked parking spaces and areas as designated by the Airport Manager with the exception of loading and unloading. No motor vehicles are allowed to park overnight in parking spaces next to the main terminal building. There are no reserved parking spaces, neither airside nor street side, except for one airside space marked for parking of the airport courtesy vehicle, plus two spaces designated for handicap parking. Only vehicles clearly marked for handicap use may occupy those parking spaces. Unauthorized motor vehicles are subject to being towed from the Airport.
- 4.5 *Repairs.* No person shall be permitted to make repairs to a motor vehicle at the Airport, except emergency repairs necessary to get the motor vehicle to a garage or otherwise off the Airport. Washing of motor vehicles shall not be permitted under any conditions.

## **5. Rules of Conduct**

- 5.1 *Disorderly Conduct.* No person shall engage in intimidating, threatening, or disorderly conduct towards another person or engage in conduct that disrupts the safe and orderly operation of the Airport.
- 5.2 *Tampering with Aircraft.* No person shall interfere or tamper with any aircraft or put in motion the engine of such aircraft, or use any aircraft, aircraft parts, instrument or tools without permission of the owner or by specific direction of the Airport Manager.
- 5.3 *Trash Disposal.* No person shall dispose of garbage, papers, refuse or other material (trash) on the Airport except in the receptacles provided. Only garbage generated at the airport shall be placed in the airport trash dumpsters and receptacles. Hazardous waste shall not be mixed with non- hazardous trash.
- 5.4 *Restricted Areas.* No person shall enter any restricted area of the Airport posted as being closed to the public without permission from the Airport Manager.
- 5.5 *Pedestrians.* All pedestrians shall yield the right of way to aircraft. Unauthorized pedestrians are subject to ejection from the Airport.

- 5.6 *Firearms, explosives, and flammable materials.* No person shall carry any firearm, explosives, or combustible materials on the Airport other than as otherwise authorized by law or with written permission of the Airport Manager.
- 5.7 *Discharge of a Weapon.* Hunting or discharge of any weapon upon airport property is prohibited except for animal control purposes approved by the Airport Manager and a State Game Warden of the Georgia Department of Natural Resources.
- 5.8 *Wildlife Control Permits.* Holders of valid wildlife control permits issued by the Georgia Department of Natural Resources pursuant to O.C.G.A. 27-2-31(a)(2) are permitted to trap, transport and release, or kill white tailed deer from the Airport as necessary for public safety.

## **6. Fire Safety**

- 6.1 Smoking or lighting of an open flame is prohibited at places with posted signs, within 50 feet of any aircraft and within 50 feet of hangars, fuel trucks, fuel loading stations, or fuel tanks.
- 6.2 All Airport Tenants shall maintain the floors of hangars, hangar ramps, and adjacent areas free and clear of oil, grease, and other flammable materials.
- 6.3 No person shall dispose of gasoline, oil, solvent or other flammable waste products in any drain, manhole, open ditch, or other airport areas.
- 6.4 The FBO shall institute training programs for employees in the use of portable fire extinguisher equipment and methods of evacuating or relocating occupants of the premises in case of fire or other emergency. Training shall conform and comply with standards listed in 14 CFR 139.321.
- 6.5 Portable fire extinguishers shall not be moved from designated locations for any reason other than as a precaution against an immediate hazard or to be recharged.
- 6.6 Access to all fire extinguishing equipment shall be kept free and unobstructed at all times. Portable fire extinguishers shall be inspected periodically by a city-approved vendor.
- 6.7 Every person who becomes aware of any fire or smoldering combustion or any unwarranted insidious nature which is not confined within equipment designated for fire or which is any hazard to the premises shall report said fire or smoldering combustion without delay to the Airport Manager.

- 6.8 When the City has in writing notified any Airport Tenant or other person on the Airport to correct or eliminate any fire hazard for which such person is responsible, such person shall correct or eliminate such hazard in the manner and within the time prescribed in the written notification.

## **7. Aircraft Operations**

- 7.1 *Safety.* All aeronautical activities at the airport shall be conducted with due consideration to the safety of all airport users, other persons, and property located at or about the airport.
- 7.2 *Regulatory Compliance Required.* No person shall operate or maintain any aircraft at the Airport except in strict conformity with all applicable federal, state and City rules and regulations. All operators of aircraft are responsible for a complete knowledge of all laws, rules and regulations relating to the operation of aircraft. Regulatory requirements, recommended operations and proper communications procedures for operating at the Airport are fully explained in Advisory Circular 90.66c published by the FAA.
- 7.3 *Aircraft Parking.* Aircraft shall be parked or stored at the airport only in areas so designated by the Airport Manager. Aircraft shall only be parked upon payment of charges imposed by the City. Only aircraft considered airworthy by the FAA or any foreign counterpart shall be allowed to park on the ramp and tie-down area. Temporary permission to park non-airworthy aircraft may be granted by the Airport Manager or Mayor. Abandoning an aircraft anywhere at the Airport is strictly prohibited.
- 7.4 *Tie Downs.* A limited number of tie downs are available for aircraft. Aircraft Owners who pay monthly tie down fees are not allowed to reserve spaces. Tie down ropes are provided but owners may opt to provide their own tie down ropes or straps.
- 7.5 *Overnight.* All aircraft that land and are remaining overnight and are not currently based at the airport shall check in with the FBO and provide tail number and contact information.
- 7.6 *Obstructions.* No person shall park or leave aircraft or motor vehicles on the ramp or the pavement adjacent to any hangar or tie-down area in a manner that may obstruct access or use of any designated taxiway or taxi lane.
- 7.7 *Parking Fees.* Charges for parking aircraft shall be subject to periodic review and revision by the City Council and shall be published by the City as part of a Master Fee Schedule. Daily rates shall apply to all aircraft parked overnight. The Airport

- Manager shall have the authority to detain any aircraft for non-payment of any charges due.
- 7.8 *Engine Run Up.* Aircraft engines shall be started and run up only in the places safe for such purposes. At no time shall engines be run up when hangars, aircraft, or any buildings or persons are in the path of the propeller stream and/or jet exhaust.
- 7.9 *Taxi-ing.* Aircraft shall be taxied at a safe and responsible speed with due respect for other aircraft, persons, or property. No person shall taxi an aircraft until he or she has ascertained by visual inspection of the area that there will be no danger of collision with any person or object in the immediate area.
- 7.10 *Movement of Aircraft.* The Airport Manager or other City staff may find it necessary to move aircraft when the owner or pilot is not present. This could happen to make clearance for movement of larger aircraft, to gain access to the fuel pumps, or to remove aircraft from hangars in an emergency such as a fire, windstorm or another threat to the equipment. The Airport and/or City staff will not be responsible for damages from such movement so long as reasonable care is exercised.
- 7.11 *Emergency Services.* In the event of a distressed aircraft on the runway, such as a blown tire, airport personnel will assist with removing the aircraft from the runway. Payment for this service shall be required at a reasonable cost based on staff time and materials expended.

## **8. Aircraft Fueling and Defueling Operations**

- 8.1 All fueling operations shall be conducted by trained personnel in accordance with National Fire Prevention Association (NFPA) 407, Standard for Aircraft Fuel Servicing.
- 8.2 All fuel operations and equipment will comply and be operated by the standards incorporated in 14 CFR 139.321.
- 8.3 The sale of aviation fuel and oil shall be provided by the FBO. Pricing on fuel and oil shall conform with fair market value standards.
- 8.4 All hoses, funnels and appurtenances used in fueling and de-fueling operations shall be equipped with grounding devices to prevent ignition of combustible liquids.
- 8.5 During re-fueling, the aircraft and the fuel dispensing apparatus shall both be electrically grounded using the grounding cable provided.

- 8.6 Persons engaged in the fueling of an aircraft shall exercise care to prevent overflow of fuel. Persons responsible will take proper measures to remove combustible liquids when spilled during transfer.
- 8.7 No aircraft shall be fueled or de-fueled while the engine is running or being warmed by application of external heat, or while such aircraft is in a hangar or enclosed space. The only exception to this is certain military operations that permit "hot refueling."
- 8.8 No person shall operate any radio transmitter or receiver (including cell phones) or switch electrical appliances off or on in an aircraft during fueling or de-fueling.
- 8.9 No smoking shall be permitted within 50 feet of the aircraft fuel tank while the aircraft is being fueled or de-fueled.
- 8.10 All fuel dispensing equipment shall be of a modern design and shall be kept in a safe and non-leaking condition.

## **9. Medical, Fire & Law Enforcement**

All medical emergencies, fires and disturbances should be reported to 911. Both the Union County Sheriff's Office and the Blairsville Police Department have jurisdiction at the Airport.

## **10. Hours of Operation**

- 10.1 *FBO Hours.* The FBO operating hours are seven days a week from 0800-1800L. If FBO services are required after hours there will be a call out fee applied. The FBO will be on Stand-By during all City observed holidays. The City observes all State of Georgia holidays.
- 10.2 *After Hours Services.* Only Airport staff shall have access to the FBO after hours. Other organizations (such as EAA and CAP) may on occasion be permitted to hold special meetings after hours with the express permission of the Airport Manager or Mayor.
- 10.3 *Other Facilities.* The former FBO building located at the south ramp shall remain available 24/7 for the purpose of bathroom use, shelter, or meetings outside normal FBO hours.

## **11. Airport Liability**

The privileges of using the Airport and its facilities shall be conditioned upon the assumption of full responsibility, liability, and risk by the user thereof. The City of Blairsville and its employees

and agents shall not be liable for loss, damage or injury to persons or property arising out of any accident of any nature whatsoever, or from any cause whatsoever, including, but not limited to, fire, theft, vandalism, wind, flood, earthquake, collision, or act of God.

## **12. Indemnification**

The permission granted by the City to use the Airport and its facilities shall be at all times conditioned upon the assumption of full responsibility thereof by every person exercising or taking advantage of such permission. It shall be further conditioned thereof that each person as a consideration for the use of the Airport and its facilities shall at all times release, hold harmless, and indemnify the City, its employees and and/or its agents from any and all responsibility, liability, loss or damage resulting to any such person or caused by or on his behalf and incident to the manner in which the Airport is operated, constructed, maintained, or served from within or without. The use of the Airport by any person for any purpose or the paying of any fees therefore or the operation of aircraft thereon shall be in itself an acknowledgment that such persons accept such privileges on the conditions herein set forth. All pilots or other persons shall use the Airport at their own risk; and in case of failure of field lights or any other Airport owned equipment, the City will not assume the responsibility.

## **13. Penalties**

- 13.1 *Removal.* Any person operating or handling any aircraft, operating any vehicle, equipment or apparatus or using the Airport or any of its facilities in violation to any of these rules and regulations or refusing to comply therewith may be promptly removed from the Airport by or under the authority of the Airport Manager.
- 13.2 *Prosecution.* Violations of any of these rules and regulations that amount to violations of city or county ordinances, or state or federal law may be prosecuted by the appropriate law enforcement agency.

### **City of Blairsville Contacts**

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